

STIPENDED POSITION
REPORT OF HOURS WORKED

This report is due to your supervisor by the 5th of the following month

Employee Name (Print) _____

Stipended Position _____

TO BE COMPLETED BY NHRS RETIREES:

REPORT OF HOURS FOR THE MONTH OF: February, 2014

Start Date	End Date	Hours Worked
2/1/2014	2/7/2014	_____
2/8/2014	2/14/2014	_____
2/15/2014	2/21/2014	_____
2/22/2014	2/28/2014	_____

I certify the information provided above is true and accurate. I understand that I may be subject to disciplinary action, up to and including termination, if the information I have provided is false. I further exempt the District from any penalties that may be levied based on any false information I have provided.

Employee Signature & Date

TO BE COMPLETED BY NON-NHRS RETIREES

I understand this reporting is required as a result of House Bill 342 which requires employers to report monthly to the New Hampshire Retirement System information regarding NHRS retirees on their payroll, including hours worked and compensation paid.

I certify I was NOT classified as a NHRS retiree during this month and am therefore exempt from this reporting requirement. I understand that I may be subject to disciplinary action, up to and including termination, if the information I have provided is false. I further exempt the District from any penalties that may be levied based on any false information I have provided.

Employee Signature & Date